

VILLAGE COUNCIL

ROY SCHAEFFER, *Mayor*
MARTHA SOLT, *Chairman*
FRANCINE KLEIN, *Vice-Chairman*
VICTOR BASILE, *Secretary*
JOHN CONLOW, *Treasurer*
ALLYSON ALT, *Parliamentarian*
ALFRED MULLER, *Historian*
JULIAN P. MANSFIELD, *Village Manager*

VILLAGE OF FRIENDSHIP HEIGHTS

4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Phone: 301-656-2797
Fax: 301-907-3922
Email: info@friendshipheightsmd.gov
Website: www.friendshipheightsmd.gov



Village Council Meeting
July 14, 2025
Recorded Votes

1. Motion by Roy Schaeffer and seconded by Francine Klein to hire Jim Wilson of JFW, Inc to serve as project manager for the Red House renovations. Approval was unanimous.
2. Vote to approve the appointment of Jacob Lewis and Chantal Rouhacachewsky to the Community Advisory Committee. Approval was unanimous.
3. Vote to approve the appointment of Charles Schwartz as chair of the Shuttle Bus Advisory Committee. Approval was unanimous.
4. Motion by Francine Klein and seconded by Al Muller to hire Lt. Elkin as coordinator for \$800/mo and multiple, uniformed, part-time police officers to accomplish 40 hours/wk of coverage, on average, at a rate of \$80/hr. In favor: Basile, Klein, Muller, Solt, and Schaeffer. Opposed: Alt and Conlow.
5. Motion by Roy Schaeffer and seconded by Francine Klein to approve the lease for 4602 N Park Ave with the following terms: 1. Rent for year 1 will be 3625/mo; 2. Two one year options to renew at an increase based on the CPI index as of a date to be determined; 3. Beginning six months into year one, either party may terminate the lease with 90 days notice; 4. The Village will be allowed to construct and have 24 hour access to EV charging station in the parking lot; 5. All tenants will continue to be jointly and severally responsible for the entire rent due. In favor Alt, Conlow, Klein, and Solt, and Schaeffer. Opposed Basile and Muller
6. Vote to approve the appointment to the Ad Hoc Advisory Committee on Development Councilmembers Conlow and Muller,

and residents Leni Berliner, Gwendolyn Bole, Roger Cochetti, Wendy Fox, Cameron Moody, Ken Niles, Charles Schwartz, Evan Smith, with Robert Seasonwein as chair. Approval was unanimous.

7. Motion by John Conlow and seconded by Al Muller to approve investment procedures #1 and #2 as recommended by the Finance Committee. Votes on each procedure were taken separately and were each approved unanimously.
8. Motion by John Conlow and seconded by Allyson to approve the proposed letter from the CAC on Climate Change and the Environment to the Montgomery County Council objecting to the use of Glyphosate in Willard Ave Park, to be signed by the mayor. Approval was unanimous.
9. Motion by All Muller and seconded by John Conlow to approve a change order proposal from Managed Homes for a wheelchair lift at the Red House for an estimated additional amount of \$15,293. Approval was unanimous.
10. Motion by Martha Solt and seconded by Al Muller to move to closed session consider the appointment, employment assignment, promotion, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over which it has jurisdiction. Approval was unanimous.

Respectfully Submitted



Vic Basile, Council Secretary