

**Village Manager Notes**  
**Pre-construction Meeting with DPS Inspector**  
**September 4, 2024**

On September 4, Friendship Heights Village Manager Julian Mansfield, along with Jedd Narsavage with GreenSweep, representing the Owner and the Contractor, respectively, attended the pre-construction inspection meeting with Montgomery County Department of Permitting Services (DPS) inspector Martin Rutledge. Mr. Narsavage provided the sealed/signed drawings for the inspector's review. While Mr. Rutledge indicated his report would be filed and available on the DPS website, the Village was subsequently informed that no inspection report would be made available.

The Village Manager's notes of the meeting are as follows:

The inspector indicated the ADA compliance form submitted by GreenSweep should not have been signed by Mr. Narsavage, but should have been signed by a "licensed professional", which the inspector confirmed can be the structural engineer. Even though DPS reviewers approved the form as signed and submitted by GreenSweep, the inspector indicated he can overrule this approval. Mr. Narsavage will notify the structural engineer to have him sign the form and will then resubmit the form to DPS.

The inspector indicated the drawings for the main pathway must be revised to include the slope measurements, which were not on the drawings submitted by GreenSweep (but were approved by DPS reviewers without indicating these measurements needed to be included). Mr. Narsavage will have the structural engineer provide the measurements and include them on the drawings to be resubmitted for DPS approval.

The inspector indicated that three 3rd-party inspections are required, one for the pergola footings, one for the pergola and railing anchor bolts, and one for the slabs. The County will not refer or recommend a third-party inspection firm. Mr. Narsavage will contact the structural engineer to recommend a firm to perform the inspections. Each inspection requires a specific form and must be done separately but can be done by the same firm. When these inspections have been completed, they have to be turned into the DPS inspector for approval.

The inspector indicated that, for unknown reasons, the Page Park wall check survey was not "in his system", even though Mr. Narsavage submitted it with his drawings and it is shown on the DPS ProjectDox site as having been approved. The inspector is requiring that GreenSweep contact the DPS Zoning reviewer and have them provide the survey to the inspector.

The inspector indicated the fencing around Page Park must remain up until the final inspection. GreenSweep can proceed to have the 3rd party inspections done but cannot install handrails until the slope measurements for the main pathway have been submitted on the drawings and approved by DPS.