

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING
("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. Complete items 1 – 4 before closing the meeting.

1. **Recorded vote to close the meeting:** Date: 3/11/24; Time: 9:25 PM; Motion to close meeting made by: CHELLY KUB; Seconded by DANIEL AHR; Members in favor: Unanimous; Opposed: None; Abstaining: None; Absent: _____.
2. **Statutory authority to close session (check all provisions that apply).**

This meeting will be closed under General Provisions Art. § 3-305(b) only:

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- (1) To discuss:
 - (i) "the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction"; or
 - (ii) "any other personnel matter that affects one or more specific individuals";
 - (2) "To protect the privacy or reputation of an individual with respect to a matter that is not related to public business";
 - (3) "To consider the acquisition of real property for a public purpose and matters directly related to the acquisition";
 - (4) "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State";
 - (5) "To consider the investment of public funds";
 - (6) "To consider the marketing of public securities";
 - (7) "To consult with counsel to obtain legal advice";
 - (8) "To consult with staff, consultants, or other individuals about pending or potential litigation";
 - (9) "To conduct collective bargaining negotiations or consider matters that relate to the negotiations";
 - (10) "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans";
 - (11) "To prepare, administer, or grade a scholastic, licensing, or qualifying examination";
 - (12) "To conduct or discuss an investigative proceeding on actual or possible criminal conduct";
 - (13) "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; or

- (14) "To discuss, before a contract is awarded or bids are opened, a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process."

Continued

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) (1)	PERSONNEL COMMITTEE RECOMMENDATIONS FOR STAFF SALARIES FY 25	TO PRESERVE CONFIDENTIALITY OF THE DISCUSSION
§3-305(b) ()	RECOMMENDATION FOR STAFF MEMBER TITLE CHANGE	TO PRESERVE CONFIDENTIALITY OF THE DISCUSSION
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		

4. This statement is made by MELANIE WHITE, Presiding Officer.

***** WORKSHEET FOR
 OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE
 DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for
 summary.)

For a meeting closed under the statutory authority cited above:

Time of closed session: 9:25 p.m.

Place: FRIENDSHIP HEIGHTS VILLAGE CENTER

Purpose(s): TO CONSIDER RECOMMENDATIONS FROM COUNCIL PERSONNEL COMMITTEE ON PERSONNEL ISSUES

Members who voted to meet in closed session: UNANIMOUS

Persons attending closed session: ALL 7 VILLAGE COUNCIL MEMBERS

Authority under § 3-305 for the closed session: 1

Topics actually discussed: (1) STAFF SALARIES FOR FY 2025 (2) TITLE CHANGE FOR STAFF MEMBER

Actions taken: APPROVED STAFF SALARY INCREASES FOR FY 2025, APPROVED TITLE CHANGE FOR STAFF MEMBER

Each recorded vote: UNANIMOUS VOTES TO APPROVE BOTH ITEMS LISTED ABOVE

For a meeting recessed to perform an administrative function (§ 3-104): Time: _____

Place: Persons present: _____

Subjects discussed: _____