

**FRIENDSHIP HEIGHTS VILLAGE COUNCIL
TREASURER'S REPORT
AS OF NOVEMBER 30, 2023**

General Fund

Cash on Hand—End of last fiscal year	3,121,368.88
Receipts—Operations not including reimbursements	1,428,776.51
Subtotal	<u>4,550,145.39</u>
Disbursements—Operations including reimbursements	
Fiscal year to date	(1,196,822.87)
Total Cash on Hand General Fund 11/30/23	<u>3,353,322.52</u>

Capital Improvements Fund

Cash on Hand—End of last fiscal year	11,702.71
Receipts—Fiscal year to date	260.97
Disbursements—Fiscal year to date	<u>(00)</u>
Total Cash on Hand Capital Improvements Fund 11/30/23	<u>11,963.68</u>

OPEB Trust Fund Reserve

Cash on Hand—End of last fiscal year	1,382.77
Receipts—Fiscal year to date	30.84
Disbursements—Fiscal year to date	<u>(.00)</u>
Total Cash on Hand OPEB Trust Fund Reserve 11/30/23	<u>1,413.61</u>

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Profit & Loss [Budget Analysis]

November 2023

12/7/2023

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	Selected Period	Budgeted	\$ Difference
REVENUES			
Property taxes			
A-Real property taxes- current	\$35,840.57	\$47,000.00	(\$11,159.43)
B-Real property taxes-prior	\$0.00	\$0.00	\$0.00
C-Personal prop tax-current	\$0.00	\$0.00	\$0.00
D-Personal prop tax-prior	\$0.00	\$0.00	\$0.00
E-Business corp taxes-current	\$0.00	\$0.00	\$0.00
F-Business corp taxes-prior	\$0.00	\$0.00	\$0.00
Total Property taxes	<u>\$35,840.57</u>	<u>\$47,000.00</u>	<u>(\$11,159.43)</u>
G-Income taxes	\$429,922.34	\$446,663.76	(\$16,741.42)
H-Gasoline-highway taxes	\$8,858.47	\$7,083.33	\$1,775.14
I-Permits & Licenses	\$0.00	\$1,250.00	(\$1,250.00)
J-Revenue sharing	\$0.00	\$0.00	\$0.00
K-Rentals-community center	\$50.00	\$208.33	(\$158.33)
L-Programs-community center	\$1,541.88	\$1,250.00	\$291.88
M-Parking violations	\$24,824.92	\$22,916.67	\$1,908.25
N-4602 Rental Income	\$3,000.00	\$3,000.00	\$0.00
O-Newsletter income	\$1,080.30	\$2,500.00	(\$1,419.70)
P-Duplicating income	\$0.00	\$0.00	\$0.00
Q-Produce sales commissions	\$0.00	\$0.00	\$0.00
R-Telephone commission	\$0.00	\$0.00	\$0.00
S-Other income	\$3,117.28	\$0.00	\$3,117.28
T-Interest income	\$5,459.48	\$8,333.33	(\$2,873.85)
Total REVENUES	<u>\$513,695.24</u>	<u>\$540,205.42</u>	<u>(\$26,510.18)</u>
EXPENDITURES			
GENERAL GOVERNMENT			
1-Elections	\$0.00	\$0.00	\$0.00
2A-Financial admin & account.	\$0.00	\$250.00	(\$250.00)
2B-Administrative costs	\$4,665.40	\$1,083.33	\$3,582.07
2C-Memberships & Conferences	\$3,159.89	\$0.00	\$3,159.89
2D-Legal counsel & consultants	\$3,386.50	\$4,166.67	(\$780.17)
2F-Village council reports	\$0.00	\$0.00	\$0.00
3A-Salaries	\$67,228.41	\$60,083.33	\$7,145.08
3B-Health & life insurance	\$17,024.73	\$18,958.33	(\$1,933.60)
3C-FICA	\$4,515.95	\$4,595.83	(\$79.88)
3D-Workers compensation	\$0.00	\$0.00	\$0.00
3E-Retirement Contribution	\$5,138.13	\$4,683.33	\$454.80
4A-Xerox Copiers	\$527.09	\$375.00	\$152.09
4B-Aquarium	\$408.95	\$416.67	(\$7.72)
4C-Heating & cooling maint	\$0.00	\$1,000.00	(\$1,000.00)
4D-Building security maint	\$0.00	\$833.33	(\$833.33)
5A-Public officers liab ins	\$0.00	\$0.00	\$0.00
5B-Treasurer's bond	\$0.00	\$0.00	\$0.00
5C-Building & general liab ins	\$0.00	\$0.00	\$0.00
6-Telephone & utilities	\$2,966.36	\$2,916.67	\$49.69
7-Hospitality & special events	\$136.96	\$3,000.00	(\$2,863.04)
8A-Equipment & supplies	\$1,077.61	\$1,416.67	(\$339.06)
8B-Office & building furniture	\$0.00	\$583.33	(\$583.33)
8C-4608 N. Park Avenue	\$66.00	\$416.67	(\$350.67)
8D-4602 N. Park maintenance	\$215.09	\$1,000.00	(\$784.91)
8E-Comput equipment & supplies	\$52.99	\$833.33	(\$780.34)
8F-Center maint & repairs	\$7,575.00	\$2,916.67	\$4,658.33
8G-Maintenance service	\$3,019.63	\$1,666.67	\$1,352.96
Total GENERAL GOVERNMENT	<u>\$121,164.69</u>	<u>\$111,195.83</u>	<u>\$9,968.86</u>
PUBLIC SAFETY			
9A-Security patrol contract	\$4,955.08	\$5,750.00	(\$794.92)
9B-Police Field Office	\$35.98	\$166.67	(\$130.69)
9C-Security vehicle maint	\$593.72	\$583.33	\$10.39
9D-Police Patrol	\$14,232.00	\$14,583.33	(\$351.33)

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

Profit & Loss [Budget Analysis]

November 2023

12/7/2023

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	Selected Period	Budgeted	\$ Difference
Total PUBLIC SAFETY	\$19,816.78	\$21,083.33	(\$1,266.55)
PUBLIC WORKS			
10-Bus contract	\$38,630.84	\$44,583.33	(\$5,952.49)
11A-Street maintenance	\$0.00	\$0.00	\$0.00
11B-Sidewalk maintenance	\$0.00	\$0.00	\$0.00
11C-Snow removal	\$0.00	\$0.00	\$0.00
11D-Storm drain maintenance	\$0.00	\$0.00	\$0.00
12A-Waste collection	\$1,339.90	\$1,333.33	\$6.57
12B-Recycling	\$921.40	\$100.00	\$821.40
13-Street lighting	\$1,872.62	\$1,250.00	\$622.62
14-Street signs	\$0.00	\$0.00	\$0.00
15-Trees	\$0.00	\$0.00	\$0.00
16-Villagescape	\$1,036.92	\$1,166.67	(\$129.75)
Total PUBLIC WORKS	\$43,801.68	\$48,433.33	(\$4,631.65)
HEALTH, SOCIAL & SHOPPING			
17B-Health & social services	\$1,100.00	\$916.67	\$183.33
17C-Housing program	\$0.00	\$0.00	\$0.00
17D-Rothstein Scholarship	\$0.00	\$0.00	\$0.00
Total HEALTH, SOCIAL & SHOPPING	\$1,100.00	\$916.67	\$183.33
RECREATION AND PARKS			
18C-Lecture fees	\$0.00	\$1,666.67	(\$1,666.67)
18D-Musicians fees	\$1,790.72	\$2,083.33	(\$292.61)
18E-Instructors fees	\$1,924.29	\$0.00	\$1,924.29
18F-Trip fees	(\$1,947.99)	\$250.00	(\$2,197.99)
18G-Art & theme shows	\$301.01	\$250.00	\$51.01
18H-Equipment purchases-R & P	\$0.00	\$0.00	\$0.00
18I-Consumable supplies	\$242.21	\$333.33	(\$91.12)
18J-Art supplies	\$0.00	\$0.00	\$0.00
18K-Lunches, brunches, etc.	\$915.28	\$1,250.00	(\$334.72)
18L-Hospitality	\$0.00	\$0.00	\$0.00
18M-Center special events	\$1,832.33	\$0.00	\$1,832.33
18O-Bamberger Current Events	\$0.00	\$0.00	\$0.00
19-Reading room materials	\$424.58	\$250.00	\$174.58
20C-Village newsletter	\$2,689.00	\$2,916.67	(\$227.67)
21A-Village Parks-electricity	\$118.27	\$125.00	(\$6.73)
21B-Village Parks-water	\$478.77	\$0.00	\$478.77
21C-Village Parks-fount maint	\$2,078.92	\$2,500.00	(\$421.08)
21D-Village Parks-light maint	\$825.00	\$166.67	\$658.33
21E-Village Parks-furniture	\$0.00	\$0.00	\$0.00
21F-Village Parks-Walk Maint	\$1,225.00	\$0.00	\$1,225.00
21G-Art Fund	\$0.00	\$250.00	(\$250.00)
23-Village Parks-landscaping	\$11,889.95	\$8,750.00	\$3,139.95
24-Arborist	\$0.00	\$1,666.67	(\$1,666.67)
Total RECREATION AND PARKS	\$24,787.34	\$22,458.34	\$2,329.00
CAPITAL IMPROVEMENTS FUND			
26-Cap. Improve. Fund Deposit	\$0.00	\$0.00	\$0.00
DEBT SERVICE			
25A-Interest	\$0.00	\$0.00	\$0.00
25B-Interest	\$0.00	\$0.00	\$0.00
25C-Principal	\$0.00	\$0.00	\$0.00
25D-Service charges	\$0.00	\$0.00	\$0.00
Suspense	\$0.00	\$0.00	\$0.00
Total DEBT SERVICE	\$0.00	\$0.00	\$0.00
Total EXPENDITURES	\$210,670.49	\$204,087.50	\$6,582.99
Net Profit / (Loss)	\$303,024.75	\$336,117.92	(\$33,093.17)

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Profit & Loss [Budget Analysis]

July 2023-November 2023

12/7/2023

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	Selected Period	Budgeted	\$ Difference	Budgeted
REVENUES				
Property taxes				
A-Real property taxes- current	\$581,006.33	\$557,000.00	\$24,006.33	\$640,000.00
B-Real property taxes-prior	\$0.00	\$0.00	\$0.00	\$0.00
C-Personal prop tax-current	\$0.00	\$0.00	\$0.00	\$0.00
D-Personal prop tax-prior	\$0.00	\$0.00	\$0.00	\$0.00
E-Business corp taxes-current	\$0.00	\$0.00	\$0.00	\$0.00
F-Business corp taxes-prior	\$0.00	\$0.00	\$0.00	\$0.00
Total Property taxes	<u>\$581,006.33</u>	<u>\$557,000.00</u>	<u>\$24,006.33</u>	<u>\$640,000.00</u>
G-Income taxes	\$513,965.97	\$546,254.47	(\$32,288.50)	\$1,430,000.00
H-Gasoline-highway taxes	\$24,723.66	\$35,416.69	(\$10,693.03)	\$85,000.00
I-Permits & Licenses	\$2,100.22	\$6,250.00	(\$4,149.78)	\$15,000.00
J-Revenue sharing	\$114,884.00	\$110,000.00	\$4,884.00	\$110,000.00
K-Rentals-community center	\$1,111.40	\$1,041.69	\$69.71	\$2,500.00
L-Programs-community center	\$8,717.00	\$6,250.00	\$2,467.00	\$15,000.00
M-Parking violations	\$114,989.17	\$114,583.31	\$405.86	\$275,000.00
N-4602 Rental Income	\$15,000.00	\$15,000.00	\$0.00	\$36,000.00
O-Newsletter income	\$10,009.13	\$12,500.00	(\$2,490.87)	\$30,000.00
P-Duplicating income	\$0.00	\$0.00	\$0.00	\$0.00
Q-Produce sales commissions	\$0.00	\$0.00	\$0.00	\$0.00
R-Telephone commission	\$0.00	\$0.00	\$0.00	\$0.00
S-Other income	\$3,117.28	\$0.00	\$3,117.28	\$0.00
T-Interest income	\$39,152.35	\$41,666.69	(\$2,514.34)	\$100,000.00
Total REVENUES	<u>\$1,428,776.51</u>	<u>\$1,445,962.85</u>	<u>(\$17,186.34)</u>	<u>\$2,738,500.00</u>
EXPENDITURES				
GENERAL GOVERNMENT				
1-Elections	\$202.24	\$0.00	\$202.24	\$0.00
2A-Financial admin & account.	\$3,846.15	\$10,250.00	(\$6,403.85)	\$12,000.00
2B-Administrative costs	\$15,968.70	\$5,416.69	\$10,552.01	\$13,000.00
2C-Memberships & Conferences	\$26,382.07	\$11,000.00	\$15,382.07	\$35,000.00
2D-Legal counsel & consultants	\$19,208.25	\$20,833.31	(\$1,625.06)	\$50,000.00
2F-Village council reports	\$0.00	\$0.00	\$0.00	\$3,000.00
3A-Salaries	\$329,696.46	\$300,416.69	\$29,279.77	\$721,000.00
3B-Health & life insurance	\$85,095.44	\$94,791.69	(\$9,696.25)	\$227,500.00
3C-FICA	\$25,938.65	\$22,979.19	\$2,959.46	\$55,150.00
3D-Workers compensation	\$0.00	\$0.00	\$0.00	\$0.00
3E-Retirement Contribution	\$25,218.25	\$23,416.69	\$1,801.56	\$56,200.00
4A-Xerox Copiers	\$2,912.79	\$1,875.00	\$1,037.79	\$4,500.00
4B-Aquarium	\$2,026.85	\$2,083.31	(\$56.46)	\$5,000.00
4C-Heating & cooling maint	\$3,477.50	\$5,000.00	(\$1,522.50)	\$12,000.00
4D-Building security maint	\$586.62	\$4,166.69	(\$3,580.07)	\$10,000.00
5A-Public officers liab ins	\$0.00	\$0.00	\$0.00	\$0.00
5B-Treasurer's bond	\$0.00	\$0.00	\$0.00	\$0.00
5C-Building & general liab ins	\$12,040.00	\$12,040.00	\$0.00	\$12,040.00
6-Telephone & utilities	\$18,650.79	\$14,583.31	\$4,067.48	\$35,000.00
7-Hospitality & special events	\$556.01	\$3,800.00	(\$3,243.99)	\$8,000.00
8A-Equipment & supplies	\$3,233.11	\$7,083.31	(\$3,850.20)	\$17,000.00
8B-Office & building furniture	\$0.00	\$2,916.69	(\$2,916.69)	\$7,000.00
8C-4608 N. Park Avenue	\$2,127.06	\$2,083.31	\$43.75	\$5,000.00
8D-4602 N. Park maintenance	\$3,694.01	\$5,000.00	(\$1,305.99)	\$12,000.00
8E-Comput equipment & supplies	\$2,323.10	\$4,166.69	(\$1,843.59)	\$10,000.00
8F-Center maint & repairs	\$49,580.32	\$14,583.31	\$34,997.01	\$35,000.00
8G-Maintenance service	\$5,371.16	\$8,333.31	(\$2,962.15)	\$20,000.00
Total GENERAL GOVERNMENT	<u>\$638,135.53</u>	<u>\$576,819.19</u>	<u>\$61,316.34</u>	<u>\$1,365,390.00</u>
PUBLIC SAFETY				
9A-Security patrol contract	\$26,509.68	\$28,750.00	(\$2,240.32)	\$69,000.00
9B-Police Field Office	\$255.68	\$833.31	(\$577.63)	\$2,000.00
9C-Security vehicle maint	\$3,176.40	\$2,916.69	\$259.71	\$7,000.00
9D-Police Patrol	\$67,729.00	\$72,916.69	(\$5,187.69)	\$175,000.00

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

Profit & Loss [Budget Analysis]

July 2023-November 2023

12/7/2023

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	Selected Period	Budgeted	\$ Difference	Budgeted
Total PUBLIC SAFETY	\$97,670.76	\$105,416.69	(\$7,745.93)	\$253,000.00
PUBLIC WORKS				
10-Bus contract	\$210,784.20	\$222,916.69	(\$12,132.49)	\$535,000.00
11A-Street maintenance	\$0.00	\$0.00	\$0.00	\$5,000.00
11B-Sidewalk maintenance	\$1,785.00	\$0.00	\$1,785.00	\$10,000.00
11C-Snow removal	\$0.00	\$0.00	\$0.00	\$50,000.00
11D-Storm drain maintenance	\$0.00	\$0.00	\$0.00	\$0.00
12A-Waste collection	\$6,690.49	\$6,666.69	\$23.80	\$16,000.00
12B-Recycling	\$2,120.60	\$500.00	\$1,620.60	\$1,200.00
13-Street lighting	\$7,743.94	\$6,250.00	\$1,493.94	\$15,000.00
14-Street signs	\$340.42	\$2,500.00	(\$2,159.58)	\$5,000.00
15-Trees	\$0.00	\$5,000.00	(\$5,000.00)	\$10,000.00
16-Villagescape	\$5,184.58	\$5,833.31	(\$648.73)	\$14,000.00
Total PUBLIC WORKS	\$234,649.23	\$249,666.69	(\$15,017.46)	\$661,200.00
HEALTH, SOCIAL & SHOPPING				
17B-Health & social services	\$4,620.00	\$4,583.31	\$36.69	\$11,000.00
17C-Housing program	\$0.00	\$0.00	\$0.00	\$0.00
17D-Rothstein Scholarship	\$0.00	\$0.00	\$0.00	\$0.00
Total HEALTH, SOCIAL & SHOPPING	\$4,620.00	\$4,583.31	\$36.69	\$11,000.00
RECREATION AND PARKS				
18C-Lecture fees	\$975.00	\$8,333.31	(\$7,358.31)	\$20,000.00
18D-Musicians fees	\$13,280.72	\$10,416.69	\$2,864.03	\$25,000.00
18E-Instructors fees	(\$2,910.99)	\$0.00	(\$2,910.99)	\$0.00
18F-Trip fees	\$3,153.60	\$1,250.00	\$1,903.60	\$3,000.00
18G-Art & theme shows	\$301.01	\$1,250.00	(\$948.99)	\$3,000.00
18H-Equipment purchases-R & P	\$0.00	\$0.00	\$0.00	\$0.00
18I-Consumable supplies	\$558.32	\$1,666.69	(\$1,108.37)	\$4,000.00
18J-Art supplies	\$98.43	\$0.00	\$98.43	\$0.00
18K-Lunches, brunches, etc.	\$3,597.35	\$6,250.00	(\$2,652.65)	\$15,000.00
18L-Hospitality	\$0.00	\$0.00	\$0.00	\$0.00
18M-Center special events	\$12,975.04	\$15,000.00	(\$2,024.96)	\$35,000.00
18O-Bamberger Current Events	\$0.00	\$0.00	\$0.00	\$0.00
19-Reading room materials	\$2,074.29	\$1,250.00	\$824.29	\$3,000.00
20C-Village newsletter	\$13,410.00	\$14,583.31	(\$1,173.31)	\$35,000.00
21A-Village Parks-electricity	\$667.01	\$625.00	\$42.01	\$1,500.00
21B-Village Parks-water	\$6,683.87	\$7,500.00	(\$816.13)	\$15,000.00
21C-Village Parks-fount maint	\$8,439.16	\$12,500.00	(\$4,060.84)	\$20,000.00
21D-Village Parks-light maint	\$1,215.28	\$833.31	\$381.97	\$2,000.00
21E-Village Parks-furniture	\$2,330.00	\$666.67	\$1,663.33	\$2,000.00
21F-Village Parks-Walk Maint	\$3,723.38	\$1,500.00	\$2,223.38	\$3,000.00
21G-Art Fund	\$0.00	\$1,250.00	(\$1,250.00)	\$3,000.00
23-Village Parks-landscaping	\$48,728.14	\$43,750.00	\$4,978.14	\$105,000.00
24-Arborist	\$775.00	\$8,333.31	(\$7,558.31)	\$20,000.00
Total RECREATION AND PARKS	\$120,074.61	\$136,958.29	(\$16,883.68)	\$314,500.00
CAPITAL IMPROVEMENTS FUND				
26-Cap. Improve. Fund Deposit	\$0.00	\$0.00	\$0.00	\$0.00
DEBT SERVICE				
25A-Interest	\$0.00	\$0.00	\$0.00	\$0.00
25B-Interest	\$0.00	\$0.00	\$0.00	\$0.00
25C-Principal	\$0.00	\$0.00	\$0.00	\$0.00
25D-Service charges	\$0.00	\$0.00	\$0.00	\$0.00
Suspense	\$0.00	\$0.00	\$0.00	\$0.00
Total DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
Total EXPENDITURES	\$1,095,150.13	\$1,073,444.17	\$21,705.96	\$2,605,090.00
Net Profit / (Loss)	\$333,626.38	\$372,518.68	(\$38,892.30)	\$133,410.00

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Account Transactions

7/1/2023 To 11/30/2023

12/7/2023

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ID#	Src	Date	Memo/Payee	Debit	Credit	Job No.
3-4000			Reserve-Capital Improvements			
CR014568	CR	7/1/2023	Record July 2023 Interest		\$47.62	
CR014578	CR	7/21/2023	Record additional interest July		\$1.09	
CR014594	CR	8/1/2023	Record Aug 2023 Interest		\$51.45	
CR014670	CR	9/1/2023	Record Sept 2023 Interest		\$53.41	
CR014671	CR	10/1/2023	Record October 2023 Interest		\$52.50	
CR014763	CR	11/1/2023	Record Nov 2023 Interest		\$54.90	
				<u>\$0.00</u>	<u>\$260.97</u>	

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Account Transactions

7/1/2023 To 11/30/2023

12/7/2023
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ID#	Src	Date	Memo/Payee	Debit	Credit	Job No.
3-5200	Reserve-OPEB Trust					
CR014569	CR	7/1/2023	Record July 2023 Interest		\$5.63	
CR014579	CR	7/21/2023	Record additional interest July		\$0.13	
CR014595	CR	8/1/2023	Record Aug 2023 Interest		\$6.08	
CR014668	CR	9/1/2023	Record Sept 2023 Interest		\$6.31	
CR014669	CR	10/1/2023	Record October 2023 Interest		\$6.20	
CR014764	CR	11/1/2023	Record Nov 2023 Interest		\$6.49	
				\$0.00	\$30.84	

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Balance Sheet

As of November 30, 2023

12/7/2023
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Assets

Cash on hand & in banks

Capital Bank-Operating	\$39,629.51
Capital Bank-ICS	\$162,960.87
Capital Bank-Imprest	\$352.51
Capital Bank-Money Market	\$245,000.00
Bank of America-Checking	\$7,013.06
Petty cash on hand	\$200.00
MLGIP-Investment account	\$1,384,856.10
Canella Bank CD's	\$1,513,310.47

Total Cash on hand & in banks \$3,353,322.52

Other assets

MLGIP-Cap. Improve. Fund	\$11,963.68
MLGIP-OPEB Reserve	\$1,413.61

Total Other assets \$13,377.29

General fixed assets

Building

Building- 4608 N. Park Avenue \$3,000,000.00

Total Building \$3,000,000.00

Total General fixed assets \$3,000,000.00

Total Assets \$6,366,699.81

Liabilities

Rental deposits

\$12,503.47

Total Liabilities \$12,503.47

Equity

Fund balances

Reserve-Capital Improvements	\$11,963.68
Reserve-Rothstein Scholarship	\$6,512.71
Reserve-VISA World Points	\$11,000.00
Reserve-OPEB Trust	\$1,413.61
Reserve-Center Donations	\$21,608.47
Unreserved-undesignated	\$615,572.82
General Fund-Current Yr Earni	\$333,626.38
General Fund-Historical Earnin	\$5,352,498.67

Total Equity \$6,354,196.34

Total Liability & Equity \$6,366,699.81