

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING
("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. Complete items 1 – 4 before closing the meeting.

1. **Recorded vote to close the meeting:** Date: October 11, 2022; Time: 8:11 p.m.; Location: Village Center; Motion to close meeting made by Paula Durbin; Seconded by Alfred Muller; Members in favor: Unanimous; Opposed: None; Abstaining: None; Absent: Bruce Pirnie.
2. **Statutory authority to close session (check all provisions that apply).**

This meeting will be closed under General Provisions Art. § 3-305(b) only:

- **(1) To discuss:**
 - (i) **“the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointed employee, or official over whom it has jurisdiction”;** or
 - (ii) **“any other personnel matter that affects one or more specific individuals”;**
- (2) “To protect the privacy or reputation of an individual with respect to a matter that is not related to public business”;
- (3) “To consider the acquisition of real property for a public purpose and matters directly related to the acquisition”;
- (4) “To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”;
- (5) “To consider the investment of public funds”;
- (6) “To consider the marketing of public securities”;
- (7) “To consult with counsel to obtain legal advice”;
- (8) “To consult with staff, consultants, or other individuals about pending or potential litigation”;
- (9) “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”;
- (10) “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans”;
- (11) “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”;
- (12) “To conduct or discuss an investigative proceeding on actual or possible criminal

conduct”;

- (13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”;
or
- (14) “To discuss, before a contract is awarded or bids are opened, a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.”

Continued

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) (1)	Hiring of Assistant to Program Director position	To preserve the confidentiality of the discussion
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		

4. This statement is made by Michael Mezey, Presiding Officer.

***** WORKSHEET FOR
OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

For a meeting closed under the statutory authority cited above:
Time of closed session: 8:11 p.m.
Place: Village Center
Purpose(s): To hire a candidate for the position of Assistant to Program Director.
Members who voted to meet in closed session: Unanimous
Persons attending closed session: Michael Mezey; Al Muller; Michael Dorsey; Melanie White; Paula Durbin; Carolina Zumaran-Jones; Julian Mansfield; Jason Goldstein.
Authority under § 3-305 for the closed session: 1, to discuss personnel issues.
Topics actually discussed: Hiring of Dale Conway for Assistant to Program Director position.
Actions taken: Council agreed unanimously to offer Dale Conway the position of Assistant to Program Director.
Each recorded vote: Motion by Melanie White, seconded by Alfred Muller; approved unanimously (6-0)

For a meeting recessed to perform an administrative function (§ 3-104): Time: _____
 Place: Persons present: _____
 Subjects discussed: _____