

VILLAGE COUNCIL

MELANIE ROSE WHITE, *Mayor*  
MICHAEL MEZEY, *Chairman*  
BRUCE R. PIRNIE, *Vice Chairman*  
ALFRED MULLER, M.D., *Secretary*  
PAULA DURBIN, *Treasurer*  
MICHAEL J. DORSEY, *Parliamentarian*  
CAROLINA ZUMARAN-JONES, *Historian*  
JULIAN P. MANSFIELD, *Village Manager*

VILLAGE OF FRIENDSHIP HEIGHTS

4433 SOUTH PARK AVENUE  
CHEVY CHASE, MARYLAND 20815

Phone: 301-656-2797  
Fax: 301-907-3922  
Email: [info@friendshipheightsmd.gov](mailto:info@friendshipheightsmd.gov)  
Website: [www.friendshipheightsmd.gov](http://www.friendshipheightsmd.gov)



**Approved Minutes**

**Friendship Heights Village Council Communications Committee**

**Thursday, July 1, 2021**

**Attendees:** Committee Chair Al Muller, Committee Members, Melanie Rose White and Carolina Zumaran-Jones; and Julian Mansfield, Village Manager. Resident Barbara Tauben submitted suggestions by email (see attachment).

**Proceedings:** Dr. Muller called the meeting to order at 5:45 pm. The main topic of discussion concerned the Village website. Appreciation was expressed to previous committee members and staff for the improvement made over the past few years to the website, especially the color and graphics displayed. There was consensus that no major overhaul was needed but some residents had requested an easier way to find specific items using the present seven web topics. Specific questions raised included: where to place "updates" for individual topics; whether to change the title "services" to "amenities"; and whether to add "post office information".

It was decided that the Village Manager would consult with the web administrator assistant, Ms. Rae, to produce a present site map for further analysis.

On a separate topic, it was agreed that a concerted effort would be launched to increase the number of residents that could be added to the Village email list: all those signing up or attending classes, meetings and other Center events would be asked (but not required) to provide their emails in order to obtain future announcements in a more timely fashion.

Lastly, the Committee briefly discussed the Village newsletter. Mayor White suggested possibly including profiles of interesting Village residents in future issues of the newsletter.

The meeting was adjourned at 6:40 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Alfred Muller M.D.", is written over a light blue horizontal line.

Al Muller, MD  
Secretary

**BARBARA G. TAUBEN**  
**4450 South Park Avenue, #417**  
**Chevy Chase, MD 20815**

April 18, 2018

**MEMORANDUM**

**TO:** Chairman and Members of the Village Council Communications Committee  
**SUBJECT:** Proposal to Modify Government Section of Village Website

As a frequent user of the Village website, particularly to review Minutes and Committee reports, I propose some changes to the way the structure of the "Government" section is currently formatted. The purpose of my suggestion is to make it possible for the user to directly access a specific portion of interest, without having to scroll through an entire lengthy list.

The sections that would benefit most by this proposed change are: Agendas, Minutes, Treasurer's reports and Committees. I suggest the categories of Council Members and of the Budget report be subsections under the main Government heading.

I recommend that the Agendas, Minutes, and Treasurer's Reports be separated by year, with the current year and past year shown under the respective headings. Earlier reports could be shown under a heading styled "Archives". Doing this would enable the user to easily and quickly find the year and month of interest, without having to click down a long list of other information.

It does not seem to me that these changes would be very costly or technically difficult to implement, but I do know that it would greatly improve access for the user.

I appreciate your consideration of this proposal.

Barbara G. Tauben

cc: Julian Mansfield, Village Manager