

VILLAGE OF FRIENDSHIP HEIGHTS

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APPROVED

Minutes

Friendship Heights Village Council Finance Committee

Tuesday, July 2, 2019

Council Committee members present: Kathleen Cooper; Paula Durbin; Michael Mezey.

Other Council members present: Melanie Rose White; Carolina Zumaran-Jones.

Staff members present: Julian Mansfield; Robert Shapiro.

At 7:30 p.m. the Village Council Finance Committee met in public session at the Friendship Heights Village Center for the purpose of discussing the lease expiration at the Village-owned house at 4602 North Park Avenue.

After discussion, the Finance Committee recommended the following motions for consideration by the Village Council at the July 8 meeting:

1. To lease the property to a new tenant.
2. To delegate staff to accomplish the goal.
3. To authorize staff to solicit the advice of our attorney re selecting/contracting an agent/broker.
4. In the interest of obtaining an outcome favorable to the Village, to allow staff the flexibility to, subject to Council approval (a) set the terms of the agent/broker commission (not to exceed 7 percent of the contract amount) and (b) negotiate a lease including terms and conditions of rental, renewal, and termination.
5. To appoint Kathy Cooper liaison between the staff and the Council during the process.

No other action was taken by the committee. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen Cooper".

Kathleen Cooper
Chair, Finance Committee