

## VILLAGE OF FRIENDSHIP HEIGHTS

### VILLAGE COUNCIL

CLARA M. LOVETT, *Mayor*

JOHN R. MERTENS, *Chairman*

MICHAEL J. DORSEY, *Vice Chairman*

PAULA DURBIN, *Secretary*

KATHLEEN COOPER, *Treasurer*

DAVID LEWIS, *Parliamentarian*

MELANIE ROSE WHITE, *Historian*

JULIAN P. MANSFIELD, *Village Manager*

LESLIE STRATHMANN, *Village Manager 1987-1996*

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### APPROVED MINUTES

### PUBLIC SESSION FRIENDSHIP HEIGHTS VILLAGE COUNCIL MEETING June 8, 2015

#### ATTENDEES:

Clara M. Lovett, Mayor; John R. Mertens, Chairman; Michael J. Dorsey, Vice Chairman; Paula Durbin, Secretary; Kathleen Cooper, Treasurer; David Lewis, Parliamentarian; Melanie Rose White, Historian; Julian Mansfield, Village Manager; Robert Shapiro, Assistant Village Manager; and approximately 30 residents.

#### CALL TO ORDER

At 7:30 p.m. Mr. Mertens called the Village Council Meeting to order.

#### COMMENTS/QUESTIONS TO AND FROM COUNCIL:

The Council heard questions and concerns from members of the audience.

#### ANNOUNCEMENTS:

Ms. Lovett made the following announcements:

There will be no Village Council meeting in August. The next Council meeting after that will be Tuesday, September 15 due to the Rosh Hashanah holiday.

There will be an executive session following tonight's meeting.

Please join us for our annual Independence Day celebration on Saturday, July 4, at 2:00 p.m. at the Village Center. See our July Village newsletter for more details.

Because a number of our participating restaurants in Friendship Heights have closed, we will not have the Taste of Friendship Heights event this year.

At our July 13 Council meeting, we will have a brief presentation by Casey Anderson of the Park & Planning Commission. We will have other invited guests at some of our monthly meetings who can help the Council and the Village be better informed about trends affecting the community.

**SECRETARY'S REPORT:**

Ms. Durbin presented the minutes as corrected for the Council public session held May 19, 2015 and recommended approval.

- (R) **Ms. Durbin moved; Ms. Cooper seconded, that the Council public session minutes for the meeting held on May 19, 2015 be approved as corrected. The motion carried. (7-0-0)**

**TREASURER'S REPORT:**

Ms. Cooper presented the financial summary for the period ending May 31, 2015.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Discussion/vote on the appointment of standing Council Committees:** Ms. Lovett recommended the following standing Council Committees and appointments: Personnel Committee, Capital Improvements Committee, Finance Committee and Communication Committee.

- (R) **Ms. Durbin moved; Ms. Cooper seconded, to approve the appointment of the Personnel Committee: Clara Lovett, Chairman, John Mertens, Mike Dorsey, and Kathleen Cooper. The motion carried. (7-0-0)**
- (R) **Ms. Cooper moved; Ms. Durbin seconded, to approve the appointment of the Capital Improvements Committee: John Mertens, Chairman, Mike Dorsey, Co-Chairman, David Lewis, and Melanie White. The motion carried. (7-0-0)**
- (R) **Mr. Lewis moved; Ms. Cooper seconded, to approve the appointment of the Finance Committee: Kathleen Cooper, Chairman, Mike Dorsey, and Paula Durbin. The motion carried. (7-0-0)**

- (R) **Mr. Dorsey moved; Ms. Cooper seconded, to approve the appointment of the Communication Committee: Paula Durbin, Chairman, Clara Lovett, and Melanie White. The motion carried. (7-0-0)**

Ms. Lovett stated that the Committee meetings would be posted on the website and in the Village newsletter. The Committee meetings would be open to the public, except the Personnel Committee.

**Discussion/vote on recommendation from arborist to remove four Village trees:** Mr. Mansfield reported that the arborist from ValleyCrest is recommending that four dead Village trees be removed: 1) The holly tree in Page Park; 2) an oak tree on Friendship Boulevard near the bus shelter by the Village Center; 3) an oak tree on the Hills Plaza near the police statue; 4) an oak tree on Friendship Boulevard by the Carey Winston lawn. The three oak trees have been marked in orange.

Mr. Mansfield stated that the ValleyCrest proposal is under \$5,000, therefore, does not require advertising for bids, but staff wanted to submit the proposal to the Council due to the interest in preserving trees, particularly in Page Park.

The proposal from ValleyCrest in the amount of \$3,670 to remove four dead Village trees: 1) The holly tree in Page Park; 2) an oak tree on Friendship Boulevard near the bus shelter by the Village Center; 3) an oak tree on the Hills Plaza near the police statue; 4) an oak tree on Friendship Boulevard by the Carey Winston lawn was approved by consensus of the Council.

**Discussion/vote on proposal to repair leaks into the auditorium and security office at the Village Center:** Mr. Mansfield reported that a proposal from Triad Basement Waterproofing had been received, which was the only bid received after advertising. Triad was recommended by our engineer, A. Morton Thomas.

Mr. Mansfield stated that there are two areas to repair: The corner of the auditorium and the back of the security office. The cost is \$3,250 per area, for a total of \$6,500. In the past other waterproofing work has been designated as a Capital Improvements expense. Discussion ensued.

- (R) **Ms. Cooper moved; Mr. Dorsey seconded, to approve the contract from Triad Basement Waterproofing, Inc. in the amount of \$6,500 to repair leaks into the auditorium and security office at the Friendship Heights Village Center. The motion carried. (7-0-0)**
- (R) **Ms. Cooper moved; Ms. Lovett seconded, to transfer \$6,500 from the General Fund to the Capital Improvements Fund to cover the expenses of the Triad Basement Waterproofing, Inc. contract. The motion carried. (7-0-0)**

**Possible Discussion/vote on pricing Village history book:** Mr. Mansfield noted that the history book is not available for discussion tonight because it has not arrived from the printer. Discussion of Village history book pricing will be on the July Council meeting agenda.


**Discussion/vote on proposal to repair sidewalk trip hazards:** Mr. Mansfield reported that a proposal was received from Precision Concrete Cutting after performing their annual survey of the Village sidewalks to identify and repair trip hazards. Typically, the cost is less than \$5,000 so we do not need a Council vote. This year the cost is \$6,580 to cover what is needed to achieve ADA compliance. We cannot go out for bid on this work since the contractor uses a specific technology that no one else uses. A brief discussion ensued.

- (R) Ms. Cooper moved; Ms. Durbin seconded, to approve the contract from Precision Concrete Cutting in the amount of \$6,580 to repair trip hazard on Village sidewalks to achieve ADA compliance. The motion carried. (7-0-0)**

**ADJOURNMENT:**

**There being no further business before the Council, Mr. Lewis moved; Ms. Lovett seconded, to adjourn the meeting at 8:25 p.m. and move to Executive Session as cited under Section 3.306(b)(1) of the Maryland State Code. The motion carried. (7-0-0)**

Respectfully submitted,

  
Paula Durbin  
Secretary