



Village of Friendship Heights FY 2020 Budget

REVENUES

Property tax ¹	\$630,000
Income tax ²	1,214,500
Municipal Revenue Sharing ³	95,245
Gas/highway tax ⁴	65,000
Parking violation income ⁵	250,000
4602 N. Park Ave. rental	39,209
Interest income ⁶	100,000
Village Center rental income	15,000
Permit and license fees ⁷	15,000
Newsletter ad income	40,000
Center program/misc. income ⁸	7,000
TOTAL REVENUES	\$2,470,954

EXPENDITURES

General Government

1 Elections	\$0
2A Financial admin./accounting ⁹	12,000
2B Administrative costs ¹⁰	10,000
2C Memberships and conferences ¹¹	25,000
2D Legal counsel and consultants	25,000
2F Village Council reports	3,000
3A Salaries ¹²	748,021
3B Health/life/family benefits ¹³	141,750
3C F.I.C.A.	57,223
3E Retirement contribution ¹⁴	57,695
4A Xerox copiers	1,000
4C Heating/cooling maintenance	12,000
4D Security system maintenance	4,500
5C Building/general liability ins. ¹⁵	10,494
6 Telephone and utilities	45,000
7 Hospitality and special events ¹⁶	17,000
8A Equipment and supplies ¹⁷	15,000
8B Office and building furniture	0
8D 4602 N. Park maintenance	10,000
8E Computer equip./supplies	3,000
8F Center maintenance - repairs	25,000
8G Maintenance service ¹⁸	135,000
Total General Government	\$1,357,683

Public Safety

9A Security patrol contract	\$100,000
9B Police Field Office ¹⁹	4,000
9C Security vehicle maintenance ²⁰	11,500
Total Public Safety	\$115,500

Public Works

10 Bus contract ²¹	\$490,000
11A Street maintenance	10,000
11B Sidewalk maintenance	20,000
11C Snow removal	50,000
11D Storm drain maintenance	0
12A Waste collection ²²	24,000
12B Recycling	3,500
13 Street lighting	25,000
14 Street signs	1,000
15 Trees	15,000
16 Villagescape ²³	14,000

Total Public Works

\$652,500

Health/Education/Social Serv.

17B Health/social services ²⁴	12,000
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Total Health/Ed/Social Serv.

\$12,000

Recreation and Parks

18C Lecture fees	10,000
18D Musicians' fees	20,000
18E Instructors' fees	0
18F Trip fees	0
18G Art/theme shows	3,000
18I Consumable supplies	6,000
18K Lunches/brunches/teas	12,000
18M Center special events ²⁵	40,000
19 Reading Room materials	4,000
20C Village newsletter	29,000
21A Village parks: electricity	2,000
21B Village parks: water	7,000
21C Village parks: fountain maint.	15,000
21D Village parks: lighting maint.	3,000
21E Village parks: furniture	2,000
21F Village parks: walkway maint.	0
21G Art fund	3,000
23 Landscaping contract	90,000
24 Arborist contract	15,000

Total Recreation and Parks

\$261,000

Total Operating Expenditures

\$2,398,683

Surplus/(Deficit)

\$72,271

TOTAL EXPENDITURES

\$2,470,954

FOOTNOTES

Revenues

- 1 The special tax rate for the Village of Friendship Heights (not less than 4¢/\$100 nor more than 20¢/\$100 on assessments based on 100% of value), set by the Friendship Heights Village Council, was 4¢/\$100 in FY2019 and is proposed to be 4¢/\$100 for FY2020, which begins July 1, 2019.
- 2 Estimate reflects the portion of the County tax rate returned to the Village from state filings.
- 3 An agreement between the County and municipalities (including special tax districts) requires the County to reimburse special tax districts for a portion of certain expenditures, which currently include park maintenance, health services, and road maintenance.
- 4 This amount is derived from a state formula based on the number of registered vehicles at Village addresses.
- 5 Parking violation income is collected by Montgomery County. The Village revenue share is 75%.
- 6 Interest is from Village funds placed in state approved investments. Interest on the Capital Improvements and OPEB Funds, included in the audit figure, are not included in the budget.
- 7 Permit fees are paid by contractors who occupy public rights-of-way (streets and sidewalks). By law, the fees defray only the reasonable administrative costs of maintaining the permit system and are currently \$250. Certain license fees are also received from the state.
- 8 Includes a percentage of art sales and commission from produce market sales.

Expenditures

- 9 Includes the annual audit and financial statements required by law.
- 10 Includes taking of the minutes for the monthly public Council meetings, postage and stationery. May also include contracted administrative support.
- 11 Includes Maryland Municipal League dues and conventions attended by Council and/or staff.
- 12 Salaries of five full-time and six part-time employees. (The Center is open seven days a week and four evenings until 9 p.m.) Volunteers provide additional support to staff. Due to the retirement of a staff member, the Center is not at its full staffing level, which is reflected in the estimated actual FY 2019 expense. We anticipate full staffing for all of FY 2020, which is accounted for in the budget figure.
- 13 Covers costs of health insurance and life insurance provided to qualifying employees.
- 14 Council contribution to employee retirement plan.
- 15 Includes Workers Compensation, Public Officials Liability, Fidelity Bond, and Building/General Liability.
- 16 Volunteer/staff annual appreciation dinner, condolence flowers, and holiday decorations.
- 17 Includes general cleaning products, restroom paper supplies, copier paper, and office supplies.
- 18 Contract for maintenance staff at Village Center. Includes cleaning, minor repairs, setups and takedowns of equipment, street cleaning and 4602 North Park Avenue Police Field Office cleaning.
- 19 Cost to maintain Police Field Office at 4602 North Park Avenue.
- 20 Cost of security vehicle provided by security contractor.
- 21 Contract for operation of shuttle bus, including vehicle, drivers, maintenance, insurance.
- 22 Includes collection of Center trash and recyclables and park trash six times per week. A community shredding service, twice per year, is also included.
- 23 Cost to install and maintain flower baskets on streetlight poles.
- 24 Includes cost of nurse consultation services and other health related programs.
- 25 Cost of four major seasonal events each year.