



Village of Friendship Heights FY 2019 Budget

REVENUES

Property tax ¹	\$630,000
Income tax ²	1,171,100
Municipal Revenue Sharing ³	95,245
Gas/highway tax ⁴	12,000
Parking violation income ⁵	250,000
4602 N. Park Ave. rental	57,173
Interest income ⁶	54,000
Village Center rental income	15,000
Permit and license fees ⁷	15,000
Newsletter ad income	40,000
Center program/misc. income ⁸	7,000
TOTAL REVENUES	\$2,346,518

EXPENDITURES

General Government

1 Elections	\$5,000
2A Financial admin./accounting ⁹	12,000
2B Administrative costs ¹⁰	8,000
2C Memberships and conferences ¹¹	25,000
2D Legal counsel and consultants	25,000
2F Village Council reports	3,000
3A Salaries ¹²	726,234
3B Health/life/family benefits ¹³	135,000
3C F.I.C.A.	55,556
3E Retirement contribution ¹⁴	56,015
4A Xerox copiers	1,000
4B Aquarium	0
4C Heating/cooling maintenance	12,000
4D Security system maintenance	4,500
5C Building/general liability ins. ¹⁵	11,248
6 Telephone and utilities	45,000
7 Hospitality and special events ¹⁶	17,000
8A Equipment and supplies ¹⁷	15,000
8B Office and building furniture	0
8D 4602 N. Park maintenance	10,000
8E Computer equip./supplies	3,000
8F Center maintenance - repairs	25,000
8G Maintenance service ¹⁸	135,000
Total General Government	\$1,329,553

Public Safety

9A Security patrol contract	\$90,000
9B Police Field Office ¹⁹	4,000
9C Security vehicle maintenance ²⁰	10,400
Total Public Safety	\$104,400

Public Works

10 Bus contract ²¹	\$466,800
11A Street maintenance	10,000
11B Sidewalk maintenance	10,000
11C Snow removal	50,000
11D Storm drain maintenance	0
12A Waste collection ²²	20,000
12B Recycling	3,500
13 Street lighting	25,000
14 Street signs	1,000
15 Trees	10,000
16 Villagescape ²³	14,000
Total Public Works	\$610,300

Health/Education/Social Serv.

17B Health/social services ²⁴	12,000
Total Health/Ed/Social Serv.	\$12,000

Recreation and Parks

18C Lecture fees	10,000
18D Musicians' fees	20,000
18E Instructors' fees	0
18F Trip fees	0
18G Art/theme shows	3,000
18I Consumable supplies	6,000
18K Lunches/brunches/teas	10,000
18M Center special events ²⁵	35,000
19 Reading Room materials	4,000
20C Village newsletter	29,000
21A Village parks: electricity	2,000
21B Village parks: water	7,000
21C Village parks: fountain maint.	15,000
21D Village parks: lighting maint.	3,000
21E Village parks: furniture	2,000
21F Village parks: walkway maint.	0
21G Art fund	3,000
23 Landscaping contract	90,000
24 Arborist contract	15,000

Total Recreation and Parks \$254,000

Total Operating Expenditures \$2,310,253

Surplus/(Deficit) \$36,265

TOTAL EXPENDITURES \$2,346,518

FOOTNOTES

Revenues

- 1 The special tax rate for the Village of Friendship Heights (not less than 4¢/\$100 nor more than 20¢/\$100 on assessments based on 100% of value), set by the Friendship Heights Village Council, was 4¢/\$100 in FY2018, and is proposed to be 4¢/\$100 for FY2019, which begins July 1, 2018.
- 2 Estimate reflects the portion of the county tax rate returned to the Village from state filings.
- 3 An agreement between the county and municipalities (including special tax districts) requires the county to reimburse special tax districts for a portion of certain expenditures, which currently include park maintenance, health services, and road maintenance.
- 4 This amount is derived from a state formula based on the number of registered vehicles at Village addresses.
- 5 Parking violation income is collected by Montgomery County. The Village revenue share is 75%.
- 6 Interest is from Village funds placed in state approved investments. Interest on the Capital Improvements and OPEB Funds, included in the audit figure, are not included in the budget.
- 7 Permit fees are paid by contractors who occupy public rights-of-way (streets and sidewalks). By law, the fees defray only the reasonable administrative costs of maintaining the permit system and are currently \$250. Certain license fees are also received from the state.
- 8 Includes a percentage of art sales and commission from produce market sales.

Expenditures

- 9 Includes the annual audit and financial statements required by law.
- 10 Includes taking of the minutes for the monthly public Council meetings, postage and stationery. May also include contracted administrative support.
- 11 Includes Maryland Municipal League dues and conventions attended by Council and/or staff.
- 12 Salaries of five full-time and six part-time employees. (The Center is open seven days a week and four evenings until 9 p.m.) Volunteers provide additional support to staff.
- 13 Covers costs of health insurance and life insurance provided to qualifying employees.
- 14 Council contribution to employee retirement plan.
- 15 Includes Workers Compensation, Public Officials Liability, Fidelity Bond, and Building/General Liability.
- 16 Volunteer/staff annual appreciation dinner, condolence flowers, and holiday decorations.
- 17 Includes general cleaning products, restroom paper supplies, copier paper, and office supplies.
- 18 Contract for maintenance staff at Village Center. Includes cleaning, minor repairs, setups and takedowns of equipment, street cleaning and 4602 North Park Police Field Office cleaning.
- 19 Cost to maintain Police Field Office at 4602 North Park Avenue.
- 20 Cost of security vehicle provided by security contractor.
- 21 Contract for operation of shuttle bus, including vehicle, drivers, maintenance, insurance.
- 22 Includes collection of Center trash and recyclables and park trash six times per week. A community shredding service, twice per year, is also included.
- 23 Cost to install and maintain flower baskets on streetlight poles.
- 24 Includes cost of nurse consultation services and other health related programs.
- 25 Cost of four major seasonal events each year.