

VILLAGE OF FRIENDSHIP HEIGHTS

VILLAGE COUNCIL

MELANIE ROSE WHITE, *Mayor*
JOHN R. MERTENS, *Chairman*
MICHAEL J. DORSEY, *Vice Chairman*
PAULA DURBIN, *Secretary*
KATHLEEN COOPER, *Treasurer*
DAVID LEWIS, *Parliamentarian*
CLARA M. LOVETT, *Historian*
JULIAN P. MANSFIELD, *Village Manager*
LESLIE STRATHMANN, *Village Manager 1987-1996*

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APPROVED MINUTES

PUBLIC SESSION FRIENDSHIP HEIGHTS VILLAGE COUNCIL MEETING March 14, 2016

ATTENDEES:

Melanie Rose White, Mayor; John R. Mertens, Chairman; Michael J. Dorsey, Vice Chairman; Paula Durbin, Secretary; Kathleen Cooper, Treasurer; David Lewis, Parliamentarian; Clara M. Lovett, Historian; Julian Mansfield, Village Manager; Robert Shapiro, Assistant Village Manager; and approximately 35 Residents.

CALL TO ORDER

At 7:30 p.m. Mr. Mertens called the Village Council Meeting to order.

ELECTION OF MAYOR AND HISTORIAN:

Ms. Lovett moved to nominate Melanie Rose White as Mayor.
The Council approved by acclamation Melanie Rose White as Mayor.

Ms. White moved to nominate Clara M. Lovett as Historian.
The Council approved by acclamation Clara M. Lovett as Historian.

COMMENTS/QUESTIONS TO AND FROM COUNCIL:

The Council heard questions and concerns from members of the audience.

ANNOUNCEMENTS:

Ms. White made the following announcements:

The Chevy Chase Land Company will be seeking approval from the County for amendments to the site plan for the Chevy Chase Center commercial property that

the company is repositioning and rebranding. Miti Figueredo from the Land Company will be scheduled to present the proposed changes to the community.

Residents are invited to join the Council at 6:30 p.m. on Wednesday, April 13, to celebrate Community Day and the 30th anniversary of the opening of the Village Center. The April newsletter will have more details.

A shredding truck will return to the Village on Wednesday, April 20, from 5:00 p.m. to 7:00 p.m. The service is offered to Village residents free of charge.

The Community Advisory Committee will meet at the Village Center on Wednesday, March 16, at 5:00 p.m.

SECRETARY'S REPORT:

Ms. Durbin began by presenting the minutes of the Capital Improvements Committee meeting held on February 17.

The Council approved the minutes by unanimous consent.

Ms. Durbin then presented the public and executive session minutes of the Council meeting held on February 8. She indicated errors inserted into the record regarding what had transpired at the meeting of the Communications Committee on January 14. At Mr. Mertens' suggestion, the minutes were corrected to read as follows: "The Communications Committee affirmed that Melanie White has responsibility for editorial oversight of articles submitted to the Newsletter by Council members. By consensus, the Committee members decided to discontinue the Mayor's Corner feature."

The Council approved by unanimous consent the minutes of its public and executive sessions on February 8, as corrected.

TREASURER'S REPORT:

Ms. Cooper presented the financial summary for the period ending February 29, 2016.

Final Public Hearing on Proposed Budget and tax rate for FY 2017: Mr. Mertens opened the floor for comments from the public on the Proposed Budget for fiscal 2017, which maintains the current tax rate of 4 cents per \$100 assessed property value. The chair advised that speakers were limited to three minutes and could not cede time to another individual. One resident presented testimony to the Council.

Discussion/vote on Proposed Budget and tax rate for fiscal 2017: Mr. Dorsey moved, Ms. Durbin seconded, to approve the fiscal 2017 Budget. The motion carried (7-0-0). Mr. Lewis moved, Ms. Lovett seconded, to approve the tax rate for fiscal 2017. The motion carried (7-0-0).

Discussion/vote on the proposal to continue with Lindsey & Associates for the fiscal 2016 audit: Mr. Mansfield reported that two years ago the Council approved a three-year proposal from Lindsey & Associates auditing firm. He requested confirmation of the intention to implement the third year of the proposal at a cost of \$10,700.

Ms. Durbin moved, Ms. Cooper seconded to confirm that Lindsey & Associates would conduct the audit for fiscal 2016 and receive compensation totaling \$10,700. The motion carried (7-0-0).

OLD BUSINESS:

Report from Program Advisory Committee liaison: Ms. White reported that the Program Advisory Committee met on March 2, 2016, per the document attached to and incorporated as part of these minutes.

The next Program Advisory Committee meeting is scheduled for May 4.

Appointment of new members to serve on Community Advisory Committee: Mr. Mertens presented the nominees to serve on the Community Advisory Committee.

The Council approved by unanimous consent the following nominees to serve on the Community Advisory Committee: Stephanie Chak (Highland House West); Dr. Christina Stayeas (GetWell Rehabilitation Center in the Elizabeth Arcade); and Sean Moaadel (Mousssa Moaadel Realtors on Willard Avenue).

Report on executive session of February 8 concerning legal advice on Parcel 6: Mr. Mertens compiled and read the brief report attached hereto and hereby incorporated into these minutes.

NEW BUSINESS:

Discussion/vote on proposals for restoring grass on Willoughby Park Oval: Mr. Mansfield reported that two options were received for restoration of the grass. He noted that, because of concern that the new grass may be quickly damaged by the heavy use of the oval, staff discussed with the new landscape contractor a third option, restoration of damaged areas using Zoysia, a much sturdier turf more

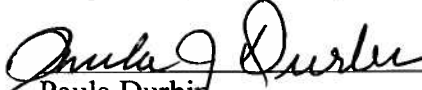
resistant to foot traffic. Mr. Mansfield presented a proposal from GreenSweep, LLC, to install Zoysia plugs to restore the grass on the Willoughby Park Oval at a cost of \$1,484.

The proposal from GreenSweep, LLC, costing \$1,484, was approved by unanimous consent.

ADJOURNMENT:

There being no further business before the Council, Mr. Mertens moved, Mr. Lewis seconded, to adjourn the meeting at 8:15 p.m.

Respectfully submitted,



Paula Durbin
Secretary

**WRITTEN STATEMENT FOR CLOSING A MEETING
UNDER THE OPEN MEETINGS ACT**

Date: 2/8/16 Time: 6:15 pm Location: Village Office, Classroom # 1 (after checking) Motion to close meeting made by: D Lewis
 Seconded by K Cooper, Members voting in favor: C. Lovett, J. Mertens, K Cooper, D. Lewis, M. Lewis, M. Rose white Opposed: none Abstaining none Absent P. Durbin

STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3-305(b) (check all that apply):

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (7) to obtain legal advice related to the prospective development of
 §3-305(b) (7) Parcel 6 and the powers of the Village
 §3-305(b) () _____

This statement is made by J. Mertens, President Presiding Officer: [Signature]
C. Lovett, Mayor SIGNATURE

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING- NOT A PART OF THE CLOSING STATEMENT)

PERSONS ATTENDING CLOSED SESSION: R. Bolt, legal counsel; N. Knopf legal counsel; J. Mansfield, Village Manager; B. Shapiro, Assistant Village Manager;

TOPICS ACTUALLY DISCUSSED see above

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: none

TIME CLOSED SESSION ADJOURNED: 7:30 pm
 PLACE OF CLOSED SESSION Village Office, class # 1 (after checking hearing room for attendees)
 PURPOSE OF CLOSED SESSION: see above
 STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (7); () ; ()
 MEMBERS WHO VOTED TO CLOSE: see above