



# Village of Friendship Heights FY 2017 Budget

**REVENUES**

Property tax <sup>1</sup>	\$575,000
Income tax <sup>2</sup>	1,100,000
Municipal Revenue Sharing <sup>3</sup>	82,000
Gas/highway tax <sup>4</sup>	12,000
Parking violation income <sup>5</sup>	300,000
4602 N. Park Ave. rental	52,313
Interest income <sup>6</sup>	12,000
Village Center rental income	15,000
Permit and license fees <sup>7</sup>	15,000
Newsletter ad income	40,000
Center program/misc. income <sup>8</sup>	7,000
<b>TOTAL REVENUES</b>	<b>\$2,210,313</b>

**EXPENDITURES**

**General Government**

1 Elections	\$5,000
2A Financial admin./accounting <sup>9</sup>	11,000
2B Administrative costs <sup>10</sup>	8,000
2C Memberships and conferences <sup>11</sup>	20,000
2D Legal counsel and consultants	10,000
2F Village Council reports	3,000
3A Salaries <sup>12</sup>	684,546
3B Health/life/family benefits <sup>13</sup>	127,500
3C F.I.C.A.	52,367
3E Retirement contribution <sup>14</sup>	52,880
4A Xerox copiers	1,000
4B Aquarium	1,900
4C Heating/cooling maintenance	12,000
4D Security system maintenance	3,000
5C Building/general liability ins. <sup>15</sup>	13,337
6 Telephone and utilities	45,000
7 Hospitality and special events <sup>16</sup>	17,000
8A Equipment and supplies <sup>17</sup>	15,000
8B Office and building furniture	0
8D 4602 N. Park maintenance	10,000
8E Computer equip./supplies	3,000
8F Center maintenance - repairs	25,000
8G Maintenance service <sup>18</sup>	130,000
<b>Total General Government</b>	<b>\$1,250,530</b>

**Public Safety**

9A Security patrol contract	\$90,000
9B Police Field Office <sup>19</sup>	4,000
9C Security vehicle maintenance <sup>20</sup>	10,400
<b>Total Public Safety</b>	<b>\$104,400</b>

**Public Works**

10 Bus contract <sup>21</sup>	\$466,800
11A Street maintenance	5,000
11B Sidewalk maintenance	5,000
11C Snow removal	50,000
11D Storm drain maintenance	0
12A Waste collection <sup>22</sup>	18,000
12B Recycling	3,500
13 Street lighting	20,000
14 Street signs	1,000
15 Trees	2,000
16 Villagescape <sup>23</sup>	15,000
<b>Total Public Works</b>	<b>\$586,300</b>

**Health/Education/Social Serv.**

17B Health/social services <sup>24</sup>	12,000
<b>Total Health/Ed/Social Serv.</b>	<b>\$12,000</b>

**Recreation and Parks**

18C Lecture fees	2,000
18D Musicians' fees	20,000
18E Instructors' fees	0
18F Trip fees	0
18G Art/theme shows	3,000
18I Consumable supplies	6,000
18K Lunches/brunches/teas	10,000
18M Center special events <sup>26</sup>	35,000
19 Reading Room materials	4,000
20C Village newsletter	29,000
21A Village parks: electricity	2,000
21B Village parks: water	7,000
21C Village parks: fountain maint.	15,000
21D Village parks: lighting maint.	3,000
21E Village parks: furniture	2,000
21F Village parks: walkway maint.	0
21G Art fund	3,000
23 Landscaping contract	90,000
24 Arborist contract	10,000

**Total Recreation and Parks \$241,000**

**Total Operating Expenditures \$2,194,230**

**Surplus/(Deficit) \$16,083**

**TOTAL EXPENDITURES \$2,210,313**

## FOOTNOTES

### Revenues

- 1 The special tax rate for the Village of Friendship Heights (not less than 4¢/\$100 nor more than 20¢/\$100 on assessments based on 100% of value), set by the Friendship Heights Village Council, was 4¢/\$100 in FY2016, and is proposed to be 4¢/\$100 for FY2017, which begins July 1, 2016.
- 2 Estimate reflects the portion of the county tax rate returned to the Village from state filings.
- 3 An agreement between the county and municipalities (including special tax districts) requires the county to reimburse special tax districts for a portion of certain expenditures, which currently include park maintenance, health services, and road maintenance.
- 4 This amount is derived from a state formula based on the number of registered vehicles at Village addresses.
- 5 Parking violation income is collected by Montgomery County. The Village revenue share is 75%.
- 6 Interest is from Village funds placed in state approved investments. Interest on the Capital Improvements and OPEB Funds, included in the audit figure, are not included in the budget.
- 7 Permit fees are paid by contractors who occupy public rights-of-way (streets and sidewalks). By law, the fees defray only the reasonable administrative costs of maintaining the permit system and are currently \$250. Certain license fees are also received from the state.
- 8 Includes a percentage of art sales and commission from produce market sales.

### Expenditures

- 9 Includes the annual audit and financial statements required by law.
- 10 Includes taking of the minutes for the monthly public Council meetings, postage and stationery. May also include contracted administrative support.
- 11 Includes Maryland Municipal League dues and conventions attended by Council and/or staff.
- 12 Salaries of five full-time and six part-time employees. (The Center is open seven days a week and four evenings until 9 p.m.) Volunteers provide additional support to staff. The 2017 budget reflects adding a part-time employee to replace a contract worker who had been paid under "Administrative costs." That category has been reduced proportionately.
- 13 Covers costs of health insurance and life insurance provided to qualifying employees.
- 14 Council contribution to employee retirement plan.
- 15 Includes Workers' Compensation, Public Officials Liability, Fidelity Bond, and Building/General Liability.
- 16 Volunteer/staff annual appreciation dinner, condolence flowers, and holiday decorations.
- 17 Includes general cleaning products, restroom paper supplies, copier paper and office supplies.
- 18 Contract for maintenance staff at Village Center. Includes cleaning, minor repairs, setups and takedowns of equipment, street cleaning and 4602 North Park Police Field Office cleaning.
- 19 Cost to maintain Police Field Office at 4602 North Park Avenue.
- 20 Cost of security vehicle provided by security contractor.
- 21 Contract for operation of shuttle bus, including vehicle, drivers, maintenance, insurance.
- 22 Includes collection of Center trash and recyclables and park trash six times per week. A community shredding service, twice per year, is also included.
- 23 Cost to install and maintain flower baskets on streetlight poles.
- 24 Includes cost of four-part program with Suburban Hospital and other health related services.
- 25 Cost of four major seasonal events each year.
- 26 The Council is considering enhancements to the Village Center and possible other capital expenditures. A preliminary estimate of the cost of the Village Center renovation is \$500,000, but will depend totally on the scope eventually approved by the Council and the bids received. Money will be moved into the Capital Improvements Fund as required.
- 27 Reserve for payments into Montgomery County Trust for retiree health benefits.