

## VILLAGE OF FRIENDSHIP HEIGHTS

### VILLAGE COUNCIL

CLARA M. LOVETT, *Mayor*  
JOHN R. MERTENS, *Chairman*  
MICHAEL J. DORSEY, *Vice Chairman*  
PAULA DURBIN, *Secretary*  
KATHLEEN COOPER, *Treasurer*  
DAVID LEWIS, *Parliamentarian*  
MELANIE ROSE WHITE, *Historian*  
JULIAN P. MANSFIELD, *Village Manager*  
LESLIE STRATHMANN, *Village Manager 1987-1996*

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### APPROVED MINUTES

### PUBLIC SESSION FRIENDSHIP HEIGHTS VILLAGE COUNCIL MEETING January 11, 2016

#### ATTENDEES:

Clara M. Lovett, Mayor; John R. Mertens, Chairman; Michael J. Dorsey, Vice Chairman; Paula Durbin, Secretary; Kathleen Cooper, Treasurer; David Lewis, Parliamentarian; Melanie Rose White, Historian; Julian Mansfield, Village Manager; Robert Shapiro, Assistant Village Manager; and approximately 100 residents.

#### CALL TO ORDER

At 7:30 p.m. Mr. Mertens called the Village Council Meeting to order.

#### COMMENTS/QUESTIONS TO AND FROM COUNCIL:

None.

#### ANNOUNCEMENTS:

Ms. Lovett made the following announcements:

The Village has retained Norman Knopf, Esq., to advise us on land use and zoning issues with regard to Parcel 6. Mr. Knopf, a Village resident, was present at the meeting.

The Council's 2015 Annual Report will be distributed to residents at the end of January. It will include the Proposed Budget for FY 2017.

The Council meetings of February 8 and March 14 will include public hearings on the Proposed Village Budget for fiscal 2017.

**SECRETARY'S REPORT:**

Ms. Durbin presented the public session minutes of the Council meeting held on December 14 and the minutes of the Finance Committee meeting held on January 5 and recommended approval.

- (R) **Ms. Durbin moved, Mr. Lewis seconded, that the public session minutes of the Council meeting held on December 14 and the minutes of the Finance Committee meeting held on January 5 be approved. The motion carried. (7-0-0)**

**TREASURER'S REPORT:**

Ms. Cooper presented the financial summary for the period ending December 31, 2015.

Ms. Cooper also reported that the Finance Committee met on January 5 to review the draft budget for fiscal 2017. The budget assumes a tax rate of 4 cents per \$100 of assessed property values, the current rate. She noted that the proposed budget will be published in the 2015 Annual Report scheduled for distribution to all residents by January 31.

**OLD BUSINESS:**

**Outcome of RFP process for redesign of website:** Ms. Durbin had no report from the Communications Committee which was scheduled to meet on January 14 at 6:00 p.m. A report is expected for the February 8 Council meeting.

**Community input on Parcel 6 issues.** Atty. Norman Knopf outlined the process for developing real property and applying for rezoning as well as the role of the County Council and the Planning Board. He noted the likelihood that Parcel 6 will be developed.

Mr. Mertens opened the floor for community questions and concerns on Parcel 6 issues. These minutes also incorporate written testimony from Sam Solovey and Alexandra Kielty.

**NEW BUSINESS:**

**Discussion of landscape maintenance contract:** Mr. Mertens reported that the Capital Improvements Committee will review bids for landscape maintenance contracts at its meeting on January 12. Discussion of the bids was deferred to the February 8 Council meeting.

**Discussion of revitalizing the Community Advisory Committee:** Mr. Dorsey expressed his opinion that the Community Advisory Committee is underused and could be reinvigorated by adding more members.

- (R) Mr. Dorsey moved, Ms. White seconded, that each Council member identify at least one community resident to serve on the Community Advisory Committee. The goal is to have two residents from each of the residential buildings in the Village. The motion carried. (6-0-1)**

In response to the discussion of the need to clarify the charge of the Community Advisory Committee, Mr. Mertens asked Mr. Dorsey and the staff to review the purpose of the Committee and present recommendations to the Council.

**ADJOURNMENT:**

**There being no further business before the Council, Mr. Mertens moved, Mr. Lewis seconded, to adjourn the meeting at 9:00 p.m.**

Respectfully submitted,



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Paula Durbin  
Secretary